PRINCE WILLIAM COUNTY OFFICE OF ELECTIONS

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ELECTORAL BOARD
Keith Scarborough, Chairman
Mark Dillon, Vice-Chairman
London Steverson, Secretary

GENERAL REGISTRAR
Eric Olsen, Director of Elections

Prince William County Electoral Board

Meeting Minutes

Old Manassas Courthouse
9248 Lee Ave, 2nd Floor
Manassas, VA 20110

September 14, 2023 11:00 AM

IN ATTENDANCE:
London Steverson, Secretary
Mark Dillon, Vice-Chair
Keith A. Scarborough, Chair
Jonathan Alvarez, Deputy Director of Operations
Natalia Taylor, Deputy Director of Voter Services

BOARD MEETING

The General Register, Eric Olsen, was not present.

The Board Meeting was called to order by Chairman Scarborough at 1100 in the Old Manassas Courthouse, 2nd Floor, 9248 Lee Avenue, Manassas, VA, 20110.

Chairman Scarborough called for a Moment of Silence and then the Pledge of Allegiance.

APPROVAL OF MINUTES

VICE CHAIRMAN DILLON made a Motion that we approve the Minutes, as corrected, of the August 24 Board Meeting.
The Motion was approved, by a Majority vote. The Chairman Keith Scarborough voted No.

There were no Special Visitors worthy of note present, so we moved on to the GR's Report.

GENERAL REGISTRAR's REPORT

The Deputy Director of Voting Services, Natalia Taylor, gave the General Registrar's Report. She reported on Election Preparation. All Early Voting Locations, hours of operation, sample ballots, and other essential Information has been posted on the PWC website. The Election Officer Manual is complete. We have two Logic and Accuracy Tests scheduled. The first one will be tomorrow for our high-speed scanner. Early Voting Machines will be tested at our warehouse on Monday. Notices of the testing have been sent to the Republican and the Democratic Party Chairs.
Officer Assignments were sent last week. We have 397 Republicans, 401 Democrats, and 241 Non-Partisans. Every Precinct has one Republican and One Democrat as the Chief or the Assistant-Chief. That is something that we have been working hard to accomplish for the past two years. We are very proud of that.

Mail Ballots will be going out on Monday, September 18th. Early Voting starts on September 22th. We have almost 20,000 ballots. There is a new envelope design for our return envelope. It must include the Birth Year and the last four digits of the Social Security Number. There is no longer a Witness Requirement. These changes were approved by the State Legislature. We added the GR's Office phone number if the voters have any questions about the changes.
There will be some changes to our Office after the November Election to make the Lobby more secure.
Concerning the Section 24.2-429 Voter Challenges, we will not start on the List of 43 until after the November Election. There have not been any new names added to the List.

VOTER REGISTRATION REPORT
Natalia Taylor also updated the Voter Registration Report. We added a few things to the Report. Concerning the Registration Statics, at the August Meeting, we did not have the final NCOA numbers. Letters were sent. Some voters changed from Active to Inactive Status if they did not respond within 30 days. About 4,000 Voters went from Active to Inactive Status.
Concerning Voter Cancellations, we have 5 Categories. They are Moved Out of State, Deceased, Felony Conviction, Non-Citizen, and Mentally Incapacitated. There were 9,235 Total Cancellations.
In Virginia we do not compare Voter Signatures. There is no Signature Match Requirement.

VICE CHAIRMAN Dillon made a motion that the GR walk us through the entire Absentee Ballot Process, at the next EB Meeting. It was Seconded by Secretary Steverson. The Motion was carried without Objection.

NEW BUSINESS

Appointment of New Election Officers.
The List of 101 New Election Officers was offered for Appointment. Secretary Steverson Moved that all the 101 New Officers be accepted. They were accepted without objection.

PUBLIC COMMENTS (4)

(1) John Mills, a Former Senior Civilian, for the Federal Government, pointed out that the Virginia State Code is silent on the Issue of Signature Matching. It is not illegal.

(2) Jeff Fuller, Chairman of the Republican Election Integrity Committee, among other things, commented on guidance that we have from the Election Assistance Commission (EAC) on maintaining integrity tests of equipment and hard drives as it goes through the process so that we can assure the general public that every machine and hard drive has gone through a technical check for accuracy from the Vendor all the way to the precinct. That would be just another way to assure the integrity of the system.

(3) Denny Daugherty, County Chair of the Republican Party, complimented the Staff of the GR's Office on achieving close to complete Parity of Election Officers. It was a great effort. It would be helpful if multiple copies of the Public Documents were available for the attendees so they can follow the discussion. It is a good idea to allow Party Representatives to observe the absentee process from beginning to end, including the Cure of Ballots.

(4) Collin Robinson, a resident of Gainesville, hopes there will be clear instructions on the changes to the absentee ballot to limit the error rate.

CLOSED SESSION

The Board went into a closed session at 1200 pursuant to Virginia State Code Section 2.2-3711 A 1 and A 34

At 1225 the Board reconvened in OPEN Session. At 1226 the Board adjourned the meeting.

Keith Scarborough	Mark Dillon	London Steverson
Chairman	Vice Chairman	Secretary

Date: 10-16-23