PRINCE WILLIAM COUNTY OFFICE OF ELECTIONS

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ELECTORAL BOARD
Keith Scarborough, Chairman
Mark Dillon, Vice-Chairman
London Steverson, Secretary

GENERAL REGISTRAR
Eric Olsen, Director of Elections

Prince William County Electoral Board

Meeting Minutes

Old Manassas Courthouse
9248 Lee Ave, 2nd Floor
Manassas, VA 20110

Thursday August 22, 2024, 10:00 AM

IN ATTENDANCE:
London Steverson, Secretary
Keith A. Scarborough, Chair
Eric Olsen, GR/DE
Natalia Taylor, Deputy Director Voter Services
Jonathan Alvarez, Deputy Director of Operations

BOARD MEETING

Chairman Scarborough called the Meeting to order at 1000AM and called for a Moment of Silence and then the Pledge of Allegiance.

APPROVAL OF MINUTES

Secretary Steverson made a Motion that we approve the Minutes of the 9 July 2024 Board Meeting and the 22 July 2024 Special Board Meeting.

The Motion was approved unanimously.

REPORT FROM EB Members

The Electoral Board Secretary, London Steverson, made the following report:

"Mr. Chairman, very briefly. I'd like to mention just one thing. We are approaching a very important election season. Some would call it historic. We are concerned with the possibility of cheating. Early voting will begin soon. So, i would like to advise all concerned citizens to vote early, if you want to be sure your vote is not stolen. I always vote on the first day or during the first week of early voting. That way your vote is registered in the pool book. Our very capable staff here will guard your vote and prevent anyone from coming in and voting again in your name. Governor Glenn Youngkin has issued Executive Order #35-2024, signed on August 7, 2024, which we are fully compliant with.
Let me point out that there is a Federal Law, 18 U S Code Section 611 that makes it hard if not impossible to prosecute or get a conviction of a non-citizen voting.
Thank you, Mr. Chairman."

GENERAL REGISTER'S REPORT

The GR, Eric Olsen, gave a long presentation supported by a power-point presentation, that is posted on the EB Website.
August Open House

For two days only, August 16 and 17, the PWC GR's Office will be conducting an Open House. The Public is invited to come and observe how elections are conducted, see the layers of security built into the system, participate in hands-on demonstrations. Among other things, the topics covered will be Voter Registration, equipment preparation, ballot mailing, reporting results, and election office staffing.

NEW BUSINESS

The Board appointed 282 new Election Officers.

EARLY VOTING HOURS

The Board approved Early Voting Hours for the prospective Presidential Election. Polls will be open for weekend voting on 2 Sundays and 3 Saturdays consecutively. On Sundays the polls will be open from 11:00AM until 05:00PM. On Saturdays the polls will be open from 08:30 until 05:00PM.

BALLOT VERIFIER

The GR presented an estimate of the number of Ballots that will be needed for the next election. He projected about 2500 Ballots per precinct. The Board approved the GR's recommendation for the number of Ballots to be ordered.

The GR gave a presentation on CVR (cast vote record), a program designed to certify how a voting machine actually casted the ballot. There appears to be an ambiguity in the Law concerning how the results can be interpreted.
The Secretary made a Motion that the GR draft a Letter to the Attorney General requestion an AG's Opinion on the issue in order to resolve the ambiguity. The Motion passed unanimously.

STAFFING PLAN

The GR recommended a Chief, an Assistant Chief and an EPS for each precinct. The majority of Precincts will be equipped with one Ballot Scanner.

ADA Certification

The Board unanimously certified that we were in full compliance with the Americans with Disabilities Act.

It was announced that Vice-Chair Mark Dillon would be resigning from the Board at the end of the month. The Board members and staff thanked Mr. Dillon for his excellent service and Board contributions.

PUBLIC COMMENTS

The following people made public comments:

(1) Mr. Jeff Fuller

CLOSED SESSION

The Vice Chairman made a Motion that the Board go into Closed Session pursuant to Virginia State Code Session 2.2-371-A34 for the purpose of discussing issues related to Voting Security Matters.

The Motion was approved unanimously. The Board went into Closed Session.

The Vice Chairman made a Motion that the Board return to Public Session and certified that only public business matters lawfully exempt from open meeting requirements under Virginia Law, and only such business matters identified in the motion convening the Closed Session were discussed or considered.

ADJOURNMENT

The Meeting adjourned at 1230PM.

Keith Scarborough

Chairman

London Steverson

Secretary

Date: 30 Sept 2024