PRINCE WILLIAM COUNTY OFFICE OF ELECTIONS

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ELECTORAL BOARD
Keith Scarborough, Chairman
Mark Dillon, Vice-Chairman
London Steverson, Secretary

GENERAL REGISTRAR
Eric Olsen, Director of Elections

Prince William County Electoral Board

Meeting Minutes

Old Manassas Courthouse
9248 Lee Ave, 2nd Floor
Manassas, VA 20110

January 04, 2024 10:00 AM

IN ATTENDANCE:
London Steverson, Secretary
Mark Dillon, Vice-Chair
Keith A. Scarborough, Chair
Eric Olsen, GR/DE
Natalia Taylor, Deputy Director of Voter Services
Jonathan Alvarez, Deputy Director of Operations

BOARD MEETING

Chairman Scarborough called the Meeting to order at 1000AM and called for a Moment of Silence and then the Pledge of Allegiance.

Composition of Board

All Board Members from 2023 chose to remain in their positions for 2024.

APPROVAL OF MINUTES

VICE CHAIRMAN DILLON made a Motion that we approve the Minutes of the October 16,2023 Board Meeting and the Post-Election Board Meeting and Canvass Minutes.

The Motion was approved unanimously.

Recognition of Special Visitors:

There were none.

Report From Electoral Board Members

There were none.

GENERAL REGISTRAR's REPORT

Overview of 2024
The General Registrar (GR) used a Power Point presentation to illustrate his report.
The Michelle White Case has been dismissed.

We have 03 elections scheduled for 2024. On March 05, there will be a Presidential Preference Primary. It will be a Dual Primary. On June 18 there will be a Congressional Primary. And on November 05 there will be the Presidential Election.
The GR reviewed the Absentee Voting by Mail Process and the Curing Process. He explained the Curing Process in detail step by step. It is not an observable process, but it has safety procedures built in to enable the Staff to double check for accuracy at every step of the procedure.

Election Integrity is a high priority issue. It addresses many issues and concerns. Perfection is our goal, but there is no perfect election on the scale that we are concerned with today. We strive to make all issues inconsequential.

In August 2024 we will have a demonstration for the public to show how the Scanners and other Equipment works. We will give a detailed explanation of the election process.

We have launched a new "I VOTED" Sticker contest. It is open to all contestants. We are looking for unique designs. In April or May, we will announce the Finalists. We will pick a winner in July. There will be prizes for the top three vote getters.

We are working on a new Website design in our efforts to increase quality control of information. Our goal is to have it up and operational in about August 2024.

FY25 Budget Requests

Our Budget Requests for FY25 are complete. We have $293K in initiative requests and addendum requests of $400K for the Presidential Election. We need to convert two part-time positions to permanent full time positions.

We would like to provide the voters of PWC once a year a Voter Information Guide. And we would like to set up a texting service to answer random routine questions from the public at Text MyGov, at an estimated cost of about $25K.

FY26 Planning and Equipment Replacement
Our voting equipment has about a 10-year life cycle. We have about 370 Ballot Scanners and other equipment that we will need to replace in 2025 or 2026.

Voter Registration Report

Natalia Taylor, Deputy Director of Voter Services, gave the Voter Registration Report. As of December 2023, there were 291,225 Active Voters and 30,055 Inactive Voters in PWC. We had 14,070 New Registrations, and 19,862 Name/Address Changes. Voter Cancellations totaled 10,050 due to voters moving out of State, Deaths, Felony Convictions, and State Registration Purges. There were 27,807 Confirmation Mailings under the National Change of Address Program run by ELECT to update the voter registration database.

NEW BUSINESS

Appointment Of New Officers

A List of 130 new Election Officers were nominated and unanimously approved by the Board.

Early Voting Hours and Days, 2024 Primaries

Early voting starts on January 19 for the March Primary. Early voting for the June Primary starts on May 03. There will be weekend voting on Sunday, February 18, Saturday, June 2, Sunday June 8 and 15. Voting hours will be from 0800AM-0400PM weekdays, and 0500PM on weekends.

Ballot Order, 2024 Primaries

The Board unanimously approved the GR's recommended number of ballots to be ordered and the number of EOs per precinct.

Staffing and Training Plan, 2024 Primaries
There were 380 responses to the Survey Request from the November election. The responses were all favorable.

PUBLIC COMMENTS (4)

The following people made public comments:
(1) Elizabeth Block
(2) Carol Noggle
(3) Milene Kent
(4) Laura Feld

There was no CLOSED SESSION.

The Meeting Adjourned at 1145AM

Keith Scarborough	Mark Dillon	London Steverson
Chairman	Vice Chairman	Secretary

Date: 2-6-24