Prince William County Electoral Board

MEETING MINUTES

Old Manassas Courthouse
9248 Lee Ave, 2nd Floor
Manassas, VA 20110

May 7, 2025

IN ATTENDANCE:
Marcus Moyer, Secretary
Keith A. Scarborough, Chair
Heidi Stirrup, Vice-Chair
Eric Olsen, Director of Elections/GR
Jon Alvarez, Assistant Director of Elections (Operations)
Natalia Taylor, Assistant Director of Elections (Voter Services)

BOARD MEETING
Chairman Scarborough called the Meeting to order at 10:02 AM and called for a Moment of Silence and then the Pledge of Allegiance. As all three Board members were present, there was a Quorum.

APPROVAL OF MINUTES
Secretary Moyer made a motion to approve the minutes for the meeting held on April 2, 2025. The motion was seconded by Vice Chair Stirrup and subsequently passed unanimously.

REPORT FROM ELECTORAL BOARD MEMBERS
All three Board members offered remarks, ranging from observations of recent logic and accuracy (L&A) testing, to recognizing Congressman Gerry Connolly's decades of service in the wake of his recent announcement not to seek reelection due to health concerns.

RECOGNITION OF ELECTION OFFICERS
The Electoral Board, General Registrar, and PWC Office of Elections staff formally recognized Early Voting Election Officer leaders, presenting those present with a framed certificate of appreciation.

GENERAL REGISTRAR'S REPORT
The General Registrar reported the status of tasks associated with the 2025 Primaries, with early voting already underway, highlighting the adjustments to the plan and additional measures that had to be taken due to the withdrawal Pat Herrity (Republican candidate for Lieutenant Governor). The Registrar also provided an update on the approved FY26 budget and the plans for purchasing new election equipment.

NEW BUSINESS

New Election Officer Appointments. Ten new Election Officers were presented. Vice Chair Stirrup made a motion to appoint the new officers. Secretary Moyer seconded the motion, which subsequently passed unanimously.

Election Officer Policy. Secretary Moyer presented an overview of proposed changes to the Board's Election Officer policy, designed to ensure not only Election Officer parity but a balance of representative leadership from both parties in the Chief role across all precincts while still ensuring qualified, competent, and experienced individuals are assigned to those duties. The Registrar and his staff will review the proposals and offer any recommendations by the next meeting.

Electoral Board Correspondence. Secretary Moyer provided an overview of a letter drafted to ELECT requesting read-only access to VERIS for Board members. After discussion, Vice Chair Stirrup and Secretary Moyer agreed to sign and send the letter to ELECT. Chairman Scarborough declined.

PUBLIC COMMENTS

The following individuals offered public comments: Kimble Brace

CLOSED SESSION

Secretary Moyer made a motion that the Board go into a closed session pursuant to Virginia State Code Section 2.2-3711(A)(6)) and (A)(34)for the purpose of discussing proposed purchase agreements for new election equipment. The motion was seconded by Vice Chair Stirrup. The motion subsequently passed unanimously, and the Board entered a closed session.

Secretary Moyer made a motion that the Board return to public session and certify that only public business matters lawfully exempt from open meeting requirements under Virginia law, and only such business matters identified in the motion convening the closed session were discussed or considered. The motion was seconded by Vice Chair Stirrup. The motion passed unanimously, and the Board returned to public session.

ADJOURNMENT

Vice Chair Stirrup made a motion to adjourn the meeting. The motion was seconded by Secretary Moyer and subsequently passed unanimously. The meeting adjourned at 12:12 PM.

Keith Scarborough	Heidi Stirrup	Marcus Moyer
Chair	Vice-Chair	Secretary

Date of Approval: 9 / 10 / 2025

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